



WOKINGHAM BOROUGH COUNCIL

A Meeting of the **LICENSING AND APPEALS HEARINGS
SUB COMMITTEE** will be held virtually on
TUESDAY 6 FEBRUARY 2024 AT 3.00 PM

Susan Parsonage
Chief Executive
Published on 29 January 2024

Note: Non-Committee Members and members of the public are welcome to attend the meeting or participate in the meeting virtually, in line with the Council's Constitution. If you wish to participate either in person or virtually via Microsoft Teams, please contact Democratic Services. The meeting can also be viewed live using the following link:

<https://youtube.com/live/eje8aaGSGKc?feature=share>

Please note that other people may film, record, tweet or blog from this meeting. The use of these images or recordings is not under the Council's control.

Our Vision
<i>A great place to live, learn, work and grow and a great place to do business</i>
Enriching Lives
<ul style="list-style-type: none"> • Champion excellent education and enable our children and young people to achieve their full potential, regardless of their background. • Support our residents to lead happy, healthy lives and provide access to good leisure facilities to enable healthy choices for everyone. • Engage and empower our communities through arts and culture and create a sense of identity for the Borough which people feel part of. • Support growth in our local economy and help to build business.
Providing Safe and Strong Communities
<ul style="list-style-type: none"> • Protect and safeguard our children, young and vulnerable people. • Offer quality care and support, at the right time, to reduce the need for long term care. • Nurture our communities: enabling them to thrive and families to flourish. • Ensure our Borough and communities remain safe for all.
Enjoying a Clean and Green Borough
<ul style="list-style-type: none"> • Play as full a role as possible to achieve a carbon neutral Borough, sustainable for the future. • Protect our Borough, keep it clean and enhance our green areas for people to enjoy. • Reduce our waste, promote re-use, increase recycling and improve biodiversity. • Connect our parks and open spaces with green cycleways.
Delivering the Right Homes in the Right Places
<ul style="list-style-type: none"> • Offer quality, affordable, sustainable homes fit for the future. • Ensure the right infrastructure is in place, early, to support and enable our Borough to grow. • Protect our unique places and preserve our natural environment. • Help with your housing needs and support people, where it is needed most, to live independently in their own homes.
Keeping the Borough Moving
<ul style="list-style-type: none"> • Maintain and improve our roads, footpaths and cycleways. • Tackle traffic congestion and minimise delays and disruptions. • Enable safe and sustainable travel around the Borough with good transport infrastructure. • Promote healthy alternative travel options and support our partners in offering affordable, accessible public transport with good transport links.
Changing the Way We Work for You
<ul style="list-style-type: none"> • Be relentlessly customer focussed. • Work with our partners to provide efficient, effective, joined up services which are focussed around our customers. • Communicate better with customers, owning issues, updating on progress and responding appropriately as well as promoting what is happening in our Borough. • Drive innovative, digital ways of working that will connect our communities, businesses and customers to our services in a way that suits their needs.
Be the Best We Can Be
<ul style="list-style-type: none"> • Be an organisation that values and invests in all our colleagues and is seen as an employer of choice. • Embed a culture that supports ambition, promotes empowerment and develops new ways of working. • Use our governance and scrutiny structures to support a learning and continuous improvement approach to the way we do business. • Be a commercial council that is innovative, whilst being inclusive, in its approach with a clear focus on being financially resilient. • Maximise opportunities to secure funding and investment for the Borough. • Establish a renewed vision for the Borough with clear aspirations.

MEMBERSHIP OF THE LICENSING AND APPEALS HEARINGS SUB COMMITTEE

Councillors

Rachel Burgess

Catherine Glover

Morag Malvern

ITEM NO.	WARD	SUBJECT	PAGE NO.
1.		ELECTION OF CHAIRMAN To elect a Chairman for the meeting.	
	Hearing Procedure		5 - 6
2.		DECLARATION OF INTEREST To receive any declarations of interest.	
3.	Bulmershe and Whitegates	APPLICATION FOR THE GRANT OF A NEW PREMISES LICENCE UNDER S17 LICENSING ACT 2003 AT NISA LOCAL, 86-88 HEADLEY ROAD, WOODLEY RG5 4JE To receive and consider the Licensing Officer's report and make a decision on the application.	7 - 12
	Appendix A		13 - 34
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	Appendix D		45 - 48

CONTACT OFFICER

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HEARING PROCEDURE – APPLICATION FOR A NEW PREMISES LICENCE

1. Sub-Committee to elect a Chairman for this Hearing only.
2. Chairman to welcome all Parties and introduce the Members of the Sub-Committee.
3. Chairman to ask Sub-Committee if they have any interests to declare.
4. Chairman of Sub-Committee to outline procedure and reaffirm that only information relevant to representations can be considered and that such information must be relevant to the Licensing Objectives. Chairman to confirm that all parties understand this. The four Licensing Objectives are:
 - The Prevention of Crime and Disorder;
 - Public Safety;
 - The Prevention of Public Nuisance; and
 - The Protection of Children from Harm.
5. The Licensing Officer will introduce the Hearing report and update the Sub-Committee on any developments following publication of the report whenever required.
6. The Applicant to present application, including any witnesses. All parties will be given equal time to put their case.
7. Responsible Authorities that have made representations and any Interested Parties that have made representations may, with the permission of the Sub-Committee, question the Applicant and witnesses.
8. Each Responsible Authority that has made representations to present their representations including any witnesses. All parties will be given equal time to put their case.
9. The Applicant may ask questions of each Responsible Authority if permitted to do so by the Sub-Committee, but will, in any event, be given the opportunity to respond to comments made by other parties at the end of the Hearing.
10. Any Interested Parties that have made representations to present their representations including any witnesses. All parties will be given equal time to put their case.
11. The Applicant may ask questions of each Interested Party if permitted to do so by the Sub-Committee.
12. The Sub-Committee can question any Party at any stage.
13. In order to facilitate effective Hearings, Interested Parties making similar representations will be asked to nominate a spokesman to present their representations. At the conclusion of a spokesman's representation, the Chairman will ask the other Interested Parties if they have any other points to raise.
14. Questions by the Sub-Committee and, when permitted, by the Applicant, will be directed to the nominated spokesman in the first instance.
15. The Applicant will be given the opportunity to respond to comments made.
16. After hearing the application and all representations, the Sub-Committee will ask any further questions of any party that it may have.
17. The Chairman will ask all parties if they have any further relevant points that have not been covered in the Hearing and to give a brief summary of their evidence and information with the Applicant going last in order.
18. All parties other than the Sub-Committee and support staff from Wokingham Borough Council's Legal and Democratic Services team to leave the Hearing.
19. The Sub-Committee shall determine the application. The decision will be notified in writing to all parties after the Sub-Committee has reached its decision.

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Agenda Item 3.

TITLE	Application For The Grant Of A New Premises Licence Under S17 Licensing Act 2003 At Nisa Local, 86-88 Headley Road, Woodley, RG5 4JE
FOR CONSIDERATION BY	Sub-Committee of the Licensing and Appeals Committee on 06 February 2024
WARD	Bulmershe and Whitegates
LEAD OFFICER	Keiran Hinchliffe – Service Manager – Licensing and Processing

PURPOSE OF REPORT

To provide relevant information for the Sub-Committee to consider and determine the application from GNDJ Commercials Ltd for a new premises licence at Nisa Local, 86-88 Headley Road, Woodley, RG5 4JE.

OUTCOMES

In accordance with S18(4) of the Licensing Act 2003, members are requested to determine the application for a new premises licence having regard to the representations received and the requirement to promote the four licensing objectives.

RECOMMENDATIONS

The following options are open to the Licensing and Appeals Sub-Committee

- (i) To grant the application in full and on the terms and conditions contained within the application to include any applicable mandatory conditions;
- (ii) To grant the application as above, modified to such an extent as considered appropriate to satisfy any relevant representations and promote the licensing objectives; or
- (iii) To reject the application.

Appendix A	Application for Premises Licence to be granted.
Appendix B	Photographs of blue site notices and newspaper advert.
Appendix C	Representation from Thames Valley Police.
Appendix D	Representation from other person.

1.0 APPLICATION

1.1 A premises licence is required in respect of any premises where it is intended to conduct one or more of the four licensable activities, these being:

- The sale of alcohol
- The supply of alcohol (in respect of a club)
- Regulated entertainment
- The provision of late-night refreshment

1.2 This application was submitted by GNDJ Commercials LTD in respect of:

Nisa Local, 86-88 Headley Road, Woodley, RG5 4JE

1.3 The applicant has applied for the following hours:

Supply of alcohol (off sales)

06:00hrs to 00:00hrs Monday to Thursday

06:00hrs to 01:00hrs Friday and Saturday

06:00hrs to 23:00hrs Sunday

Opening hours

06:00hrs to 00:00hrs Monday to Sunday

1.4 In response to a representation received, the applicant has amended their proposed trading hours to the following:

Supply of alcohol (off sales)

06:00hrs to 23:00hrs Monday to Sunday

Opening hours

06:00hrs to 23:00hrs Monday to Sunday

1.5 The application has been properly made and all procedures correctly followed. The application has been attached as **Appendix A**. Photographs of the blue notices in place and copy of newspaper advert are attached as **Appendix B**.

2.0 BACKGROUND AND HISTORY OF PREMISES

2.1 The applicant has described the “proposed site to be run under the banner of Nisa Local which is now part of CO OP group”. Alcohol sales are for consumption off the premises.

3.0 OPERATING SCHEDULE

3.1 The operating schedule is completed by the applicant and contains additional measures to illustrate how they propose to promote the four licensing objectives as required by provision of the Licensing Act 2003.

3.2 Following representation by Thames Valley Police (see **Appendix C**), the applicant amended their operating schedule to include the following measures. They are listed below and will be attached as conditions to any licence as may be granted:

CCTV

3.3 The premises licence holder shall ensure the premises' digitally recorded CCTV cameras shall continually record whilst the premise is open to the public, and recordings shall be kept for a minimum of 31 days with time and date stamping.

3.4 There shall be at least one camera positioned at each entry and exit point to monitor any external areas to the premises.

3.5 Data recordings shall be made immediately available to a Police Officer or an authorised officer from Wokingham Borough Council, together with facilities for viewing upon request, subject to the provisions of the data protection act and GDPR.

3.6 Signage will be placed, in a prominent position advising customers that CCTV is in operation on the premises.

Incident and refusals register

3.7 All incidents which impact on any of the four licensing objectives shall be recorded in a register kept at the premises for this purpose. The names of the person recording the incident and those members of staff who deal with any incident shall also be recorded. Where known, any offenders name shall also be recorded;

3.8 This record shall be available for inspection by a Police Officer or an authorised officer of Wokingham Borough Council upon request and shall be retained for one year. The record shall be signed off by the DPS or nominated representative on a monthly basis.

Staff

3.9 Before any person is employed at the premises sufficient checks will be made of their bona fides to ensure they are legally entitled to employment in the UK. Such checks shall include:

- Proof of identity (such as a copy of their passport)
- Nationality
- Current immigration status

3.10 Employment checks will be subject of making copies of any relevant documents produced by the employee, which will be retained on the premises and kept for a minimum period of one year. Employment records as they relate to the checking of a person's right to work will be made available to an authorised officer of Wokingham Borough Council or Police upon request.

3.11 Staff employed to sell alcohol shall undergo training upon induction. This shall include, but not be limited to:

- The premises age verification policy
- The law relating to underage sales
- Dealing with refusal of sales

- Proxy purchasing
- Recognising valid identity documents.

3.12 Such training sessions are to be documented and refreshed every six months. Records of training shall be kept for a minimum of one year and be made available to an authorised officer from Wokingham Borough Council or the Police upon request.

Age verification

3.13 The premises shall at all times operate an age verification policy of Challenge 25, to prevent any customers who appear to staff members to be under the age of 25 years from purchasing alcohol without having first provided identification. Signage to advise customers of this policy will be displayed in a prominent position.

3.14 Only a valid driver's licence showing a photograph of the person, a valid passport, national identity card or proof of age card showing the "PASS" hologram are to be accepted as identification.

Public nuisance

3.15 At all exits to the premise, signage will be displayed to request that customers respect the needs of local residents and businesses and leave the area quietly.

4.0 CONSULTATION

4.1 The responsible authorities included in consultation are Thames Valley Police, Royal Berkshire Fire & Rescue, Environmental Health, Trading Standards, Public Health, Planning Authority, Local Safeguarding Children Board, and Home Office Immigration Enforcement.

4.2 Of those consultees identified in paragraph 4.1, a representation was received from Thames Valley Police. The applicant has agreed conditions with Thames Valley Police. See attached as **Appendix C**.

4.3 There has been one representation from an other person in objection to the application around the opening hours for sale of alcohol off the premises. This is attached as **Appendix D**.

4.4 Those that have made a representation have been informed of the time and date of the Licensing and Appeals Sub-Committee hearing and have been informed of their right to attend.

5.0 LEGAL CONSIDERATIONS

5.1 Conditions may only be attached to a Premises Licence where they are deemed appropriate for the promotion of the licensing objectives. They must be proportionate and not duplicate any existing provisions contained in other legislation. The justification behind a refusal or the attachment of conditions must be given to the applicant.

- 5.2 The Sub-Committee is advised that any findings on any issues of fact should be on the balance of probabilities and any decision should be based on the individual merits of the application.
- 5.3 The Sub-Committee, in arriving at its decision, must have regard to relevant provisions of national guidance and its own statement of licensing policy and reasons should be given for any departure.
- 5.4 There is a right of appeal to the Magistrates Court within 21 days from the date the applicant is notified of the decision of the Licensing Sub-Committee.

List of Background Papers
Statement of licensing (wokingham.gov.uk) (2018)
Revised guidance issued under section 182 of Licensing Act 2003 - GOV.UK (www.gov.uk) (2023)

Contact: Alec Coomber, Licensing Officer	Service: Enforcement & Safety Service
Telephone No: 07562 169206	Email: alec.coomber@wokingham.gov.uk
Date: 24 January 2024	Version No. 1

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Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We GNDJ CommercialS LTD

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
86-88 Headley Road			
Post town	woodley	Postcode	RG5 4JE

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ 43,250

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as appropriate**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership	x	please complete section (B)
	ii as a partnership (other than limited liability)		please complete section (B)
	iii as an unincorporated association or		please complete section (B)
	iv other (for example a statutory corporation)		please complete section (B)
c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)

e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)


* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	Tajmeet Singh
Address	280 Western Road Southall UB2 5JT
Registered number (where applicable)	14974136
Description of applicant (for example, partnership, company, unincorporated association etc.)	LTD
Telephone number (if any)	07882629220

E-mail address (optional) Singh.Tajmeet@gmail.com

Part 3 Operating Schedule

When do you want the premises licence to start?

DD MM YYYY
01/3/2014

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD MM YYYY

Please give a general description of the premises (please read guidance note 1)

Proposed site to be run under the banner of Nisa Local which is now part of CO OP group

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

Provision of late night refreshment (if ticking yes, fill in box I)	
Supply of alcohol (if ticking yes, fill in box J)	x

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Tue				<u>Please give further details here</u> (please read guidance note 4)	
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Tue					
Wed			<u>Please give further details here</u> (please read guidance note 4)		
Thur					
Fri			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Sat					
Sun					
			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Tue					
Wed			<u>Please give further details here</u> (please read guidance note 4)		
Thur					
Fri			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Sat					
Sun					
			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises				
				Off the premises	x			
				Both				
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)					
Mon	06:00	24:00						
Tue	06:00	24:00						
Wed	06:00	24:00						
Thur	06:00	24:00						
Fri	06:00	01:00						
Sat	06:00	01:00						
Sun	06:00	23:00						
						Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Thur	06:00	24:00						
Fri	06:00	01:00						
Sat	06:00	01:00						

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	MANMEET Kaur Nagpal
Date of birth	██████████
Address	██████████
Postcode	██████████
Personal licence number (if known)	██████████
Issuing licensing authority (if known)	████████████████████

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

They serve as a framework to ensure that establishments operate responsibly and contribute to a safe and controlled environment.

b) The prevention of crime and disorder

The "Prevention of crime and disorder" licensing objective aims to ensure that licensed premises operate in a manner that minimizes the potential for criminal activities or disturbances. This involves implementing measures to deter criminal behavior, such as security protocols, staff training, and cooperation with law enforcement agencies. The goal is to create a safe environment for both patrons and the surrounding community.

c) Public safety

The "Public safety" licensing objective focuses on safeguarding the well-being of the general public in and around licensed premises. This involves measures to prevent accidents, ensure fire safety, and address any other potential hazards. Adequate emergency procedures, crowd control, and compliance with safety regulations contribute to meeting this objective, emphasizing the importance of minimizing risks to patrons and the community.

d) The prevention of public nuisance

The "Prevention of public nuisance" licensing objective is aimed at ensuring that licensed premises do not cause undue disruption or inconvenience to the local community. This includes controlling noise levels, managing crowd behavior, and addressing any other factors that might negatively impact the peace and well-being of the surrounding area. Compliance with this objective helps maintain harmony between the licensed establishment and its neighbors.

e) The protection of children from harm

The "Protection of children from harm" licensing objective is designed to safeguard minors from any potential risks or harm associated with licensed premises. This involves implementing measures to prevent underage access to restricted areas or products, such as alcohol or gambling. Strict age verification processes and adherence to relevant regulations contribute to fulfilling this objective, emphasizing the importance of creating a safe environment for young individuals.

Checklist:

Please tick to indicate agreement

<input checked="" type="checkbox"/>	I have made or enclosed payment of the fee.	X
<input checked="" type="checkbox"/>	I have enclosed the plan of the premises.	X
<input checked="" type="checkbox"/>	I have sent copies of this application and the plan to responsible authorities and others where applicable.	X
<input checked="" type="checkbox"/>	I have enclosed the consent form completed by the individual I wish to be	X


	designated premises supervisor, if applicable.	
•	I understand that I must now advertise my application.	x
•	I understand that if I do not comply with the above requirements my application will be rejected.	x
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	12/12/2023
Capacity	Director

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;

- any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
1. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 2. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 3. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 4. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 5. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 6. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 7. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 8. Please list here steps you will take to promote all four licensing objectives together.
 9. The application form must be signed.
 10. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 11. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 12. This is the address which we shall use to correspond with you about this application.
 13. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

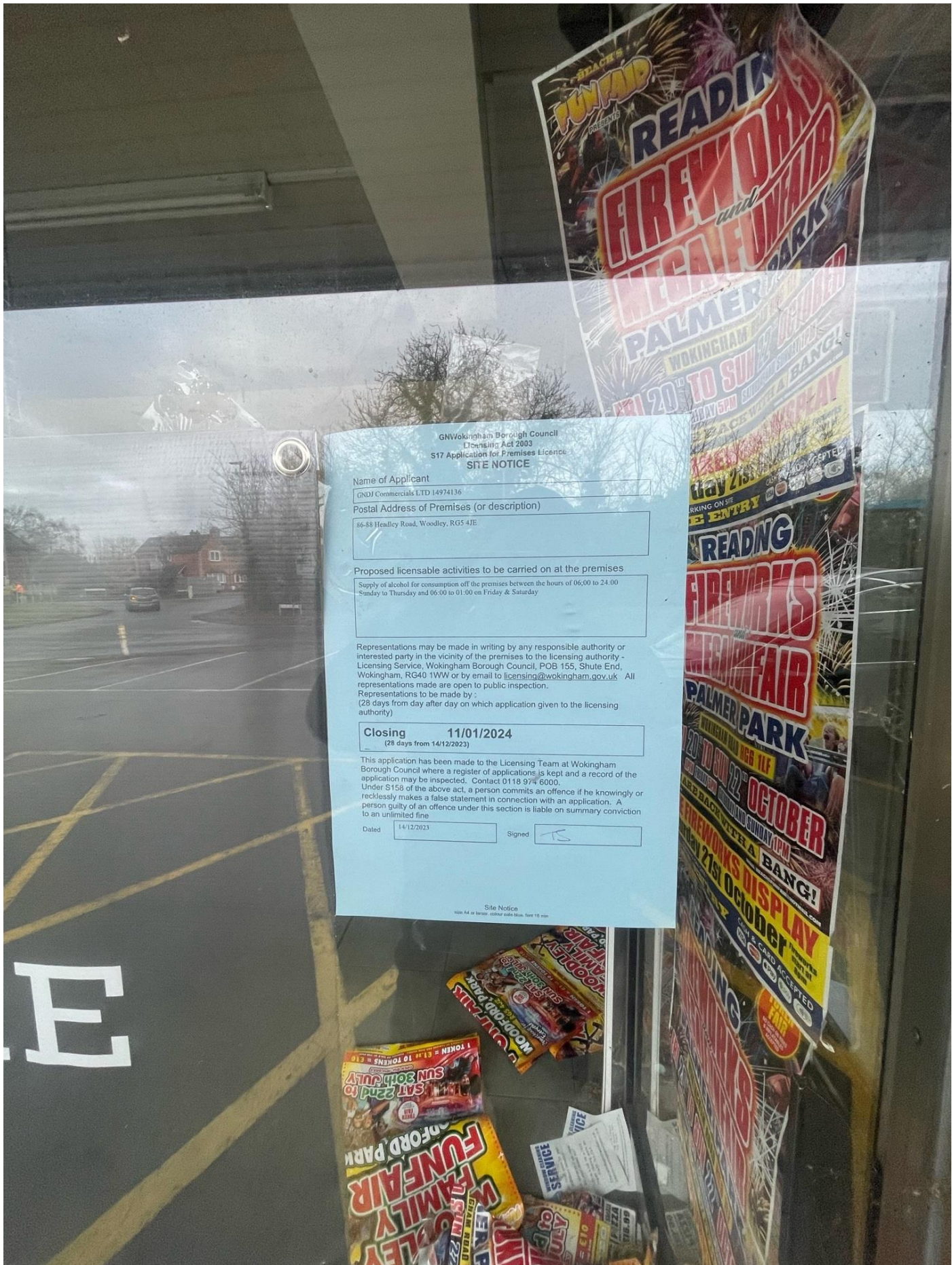
Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

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GNWokingham Borough Council
Licensing Act 2003
S17 Application for Premises Licence
SITE NOTICE

Name of Applicant

GNDJ Commercial LTD 14974136

Postal Address of Premises (or description)

46-58 Heatley Road, Woodley, RG5 4JE

Proposed licensable activities to be carried on at the premises

Supply of alcohol for consumption off the premises between the hours of 06:00 to 24:00
Sunday to Thursday and 06:00 to 01:00 on Friday & Saturday

Representations may be made in writing by any responsible authority or interested party in the vicinity of the premises to the licensing authority - Licensing Service, Wokingham Borough Council, POB 155, Shute End, Wokingham, RG40 1WW or by email to licensing@wokingham.gov.uk. All representations made are open to public inspection. Representations to be made by: (28 days from day after day on which application given to the licensing authority)

Closing 11/01/2024
(28 days from 14/12/2023)

This application has been made to the Licensing Team at Wokingham Borough Council where a register of applications is kept and a record of the application may be inspected. Contact 0118 974 6000. Under S150 of the above act, a person commits an offence if he knowingly or recklessly makes a false statement in connection with an application. A person guilty of an offence under this section is liable on summary conviction to an unlimited fine.

Dated 14/12/2023

Signed 

Site Notice
size A4 or larger (other side blank, font 10 min)

**GNWokingham Borough Council
Licensing Act 2003
S17 Application for Premises Licence
SITE NOTICE**

Name of Applicant

GNDJ Commercials LTD 14974136

Postal Address of Premises (or description)

86-88 Headley Road, Woodley, RG5 4JE

Proposed licensable activities to be carried on at the premises

Supply of alcohol for consumption off the premises between the hours of 06:00 to 24:00
Sunday to Thursday and 06:00 to 01:00 on Friday & Saturday

Representations may be made in writing by any responsible authority or interested party in the vicinity of the premises to the licensing authority - Licensing Service, Wokingham Borough Council, POB 155, Shute End, Wokingham, RG40 1WW or by email to licensing@wokingham.gov.uk All representations made are open to public inspection.

Representations to be made by :

(28 days from day after day on which application given to the licensing authority)

Closing 11/01/2024

(28 days from 14/12/2023)


This application has been made to the Licensing Team at Wokingham Borough Council where a register of applications is kept and a record of the application may be inspected. Contact 0118 974 6000.

Under S158 of the above act, a person commits an offence if he knowingly or recklessly makes a false statement in connection with an application. A person guilty of an offence under this section is liable on summary conviction to an unlimited fine

Dated

14/12/2023

Signed



Site Notice

size A4 or larger, colour pale blue, font 16 min



v

WOKINGHAM.TODAY

Publication Date: 21st December

**WOKINGHAM BOROUGH COUNCIL
LICENSING ACT 2003
S17 APPLICATION FOR PREMISES LICENCE
NEWSPAPER NOTICE**

GNDJ Commercials LTD of 86-88 Headley Road,
Woodley, RG5 4JE.

Proposes to carry on the following licensable activities
at the above premises:

Licensable activity	Days	Hours
Supply of Alcohol - Off the premises	Monday - Thursday	06:00 hrs - 24:00 hrs
	Friday - Saturday	06:00 hrs - 01:00 hrs
	Sunday	06:00 hrs - 23:00 hrs

Representations may be made in writing by any responsible authority or interested party in the vicinity of the premises to the licensing authority - Licensing Team, Wokingham Borough Council, POB 155, Shute End, Wokingham, RG40 1WW or by email to licensing@wokingham.gov.uk All representations made are open to public inspection.

Representations to be made by XXXX (28 days from day after day on which application given to the licensing authority)

This application has been made to the Licensing Team at Wokingham Borough Council where a register of applications is kept and a record of the application may be inspected. Contact 0118 974 6000 or www.wokingham.gov.uk

Under S158 of the above act, a person commits an offence if he knowingly or recklessly makes a false statement in connection with an application. A person guilty of an offence under this section is liable on summary conviction to an unlimited fine.

Dated 21st December 2023.

12x 2

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CCTV

The premises licence holder shall ensure the premises' digitally recorded CCTV cameras shall continually record whilst the premise is open to the public, and recordings shall be kept for a minimum of 31 days with time and date stamping.

There shall be at least one camera positioned at each entry and exit point to monitor any external areas to the premises.

Data recordings shall be made immediately available to a Police Officer or an authorised officer from Wokingham Borough Council, together with facilities for viewing upon request, subject to the provisions of the data protection act and GDPR.

Signage will be placed, in a prominent position advising customers that CCTV is in operation on the premises.

INCIDENT AND REFUSALS REGISTER

All incidents which impact on any of the four licensing objectives shall be recorded in a register kept at the premises for this purposed. The names of the person recording the incident and those members of staff who deal with any incident shall also be recorded. Where known, any offenders name shall also be recorded;

This record shall be available for inspection by a Police Officer or an authorised officer of Wokingham Borough Council upon request and shall be retained for one year. The record shall be signed off by the DPS or nominated representative on a monthly basis.

STAFF

Before any person is employed at the premises sufficient checks will be made of their bona fides to ensure they are legally entitled to employment in the UK. Such checks shall include:

- Proof of identity (such as a copy of their passport)
- Nationality
- Current immigration status

Employment checks will be subject of making copies of any relevant documents produced by the employee, which will be retained on the premises and kept for a minimum period of one year. Employment records as they relate to the checking of a person's right to work will be made available to an authorised officer of Wokingham Borough Council or Police upon request.

Staff employed to sell alcohol shall undergo training upon induction. This shall include, but not be limited to:

- The premises age verification policy
- The law relating to underage sales
- Dealing with refusal of sales
- Proxy purchasing
- Recognising valid identity documents.

Such training sessions are to be documented and refreshed every six months. Records of training shall be kept for a minimum of one year and be made available to an authorised officer from Wokingham Borough Council or the Police upon request.

AGE VERIFICATION

The premises shall at all times operate an age verification policy of Challenge 25, to prevent any customers who appear to staff members to be under the age of 25 years from purchasing alcohol without having first provided identification. Signage to advise customers of this policy will be displayed in a prominent position.

Only a valid driver's licence showing a photograph of the person, a valid passport, national identity card or proof of age card showing the "PASS" hologram are to be accepted as identification.

Public Nuisance

At all exits to the premise, signage will be displayed to request that customers respect the needs of local residents and businesses and leave the area quietly.

Name: Parmjit Singh

Address: 299 Loddon Bridge Road, Woodley, RG5 4BE

Date: 9 January 2024

I am writing to express my strong objection to the proposed premises licence for the supply of alcohol for consumption off the premises between the hours of 6 am to 12 am Sunday to Thursday and 6 am to 1 am on Friday & Saturday (86-88 Headley Road, Woodley, RG5 4JE). As a concerned member of this community, I firmly believe that such extended hours of alcohol provision could have detrimental effects on our neighbourhood. Granting a licence for the sale of alcohol during these early morning and late-night hours poses various risks and concerns that could significantly impact the community's well-being:

Alcohol Consumption Beyond Pub Hours: Allowing a retail premises to sell alcohol during the proposed extended hours may facilitate individuals in purchasing more alcohol after pubs have closed, contributing to excessive alcohol consumption, public disorder, and associated issues.

Heightened Risk of Public Nuisance: The cumulative effect of multiple venues selling alcohol in proximity, especially during late-night hours, could exacerbate noise disturbances, public disorder, and anti-social behaviour, affecting the calmness of the neighbourhood. Not only that, citing TVP data, anti-social and violent behaviour is already rife in this area with nearby pubs such as Bull & Chequers. In the last 12 months, there have been over 10 reported instances of violence & sexual offences as well as criminal damage & arson just around the Bull & Chequers. The granting of such licence will only increase such figures to a further detriment to the community and neighbourhood.

Encouragement of Irresponsible Drinking: The availability of alcohol from multiple sources during extended hours increases the risk of individuals consuming excessive amounts of alcohol, leading to adverse health effects and potential safety concerns.

Health and Safety: Extended hours of alcohol sales might contribute to an increase in alcohol-related incidents, including accidents and health issues, putting additional strain on emergency services.

Impact on Minors: There's an increased risk of underage drinking and its associated problems when alcohol sales are permitted for such extended periods, potentially exposing minors to harmful situations.

Traffic and Disturbance: The extended hours could lead to increased vehicular traffic, which may pose safety risks and disturbance to residents during early morning and late-night hours.

Impact on Community Well-being: The significant number of reported crimes in the vicinity poses a direct threat to the well-being of residents, creating an atmosphere of unease and fear. Allowing additional premises to sell alcohol during extended hours might further contribute to an unsafe environment.

Given these concerns, I urge the Licensing Authority to consider the potential negative impacts on our community before granting the proposed premises licence for alcohol sales during these extended hours and setting a dangerous precedent. Preserving the peace, safety, and well-being of our community should be a priority.

I respectfully urge you to carefully reconsider granting a premises licence for alcohol sales during late-night and early morning hours considering the alarming, reported crimes near the nearby pub. Doing so will help prevent the exacerbation of potential safety issues and contribute to maintaining a secure environment for our community members, including the minors/students attending nearby schools.

Name: Parmjit Singh

Address: 299 Loddon Bridge Road, Woodley, RG5 4BE

Date: 24 January 2024

The revised opening hours of 06:00-23:00 Monday - Sunday remain unacceptable. We still wish to make the same representation. If you require any further information as to why please let me know.

For the avoidance of doubt opening hours should be limited to 08:00 - 22:00 Monday - Saturday and 09:00 - 20:00 on Sunday. This is a fair and reasonable compromise and in keeping with the residential area. I believe the Wine Rack was licenced for similar opening hours.

Furthermore, I understand a separate application has been made to convert the offices to living space - how will this play with the proposed times by the applicant? No working class family or professional will want to live above a shop operating 6am- 11pm.

Separately, we insist that delivery times are limited to the hours 10am-8pm to keep the peace in the neighbourhood and ensure no disruption is caused. This is firmly a residential area heavily populated with working families and children where night or early morning deliveries will cause noise and disruption. This is something the Wine Rack and Just Tiles also practised.

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